

# Annual General Meeting 2024

# Notice of Meeting

This meeting will take place virtually. Full instructions on how to take part in the virtual AGM are provided overleaf.

**Date: Tuesday 10 December 2024 at 3.30pm**

## **Agenda**

1. Minutes of the AGM 16 September 2023.
2. Receive (and approve) the summary accounts for 15 months to 31 March 2024 – verbal update.
3. Receive notification of the appointment or reappointment of officers and members of the Trustee Board.
4. To approve the appointment of the Auditors and authorise Directors to fix their remuneration.
5. Consider and approve by special resolution the amended Articles of Association (available at [macularsociety.org/AGM](https://www.macularsociety.org/agm) or on request by calling 01264 350 551).
6. Transact any other business.

## Special Resolution

1. That the draft Articles of Association available at macularsociety.org/AGM for this meeting be adopted with immediate effect as the Articles of Association of the Society in substitution for and to the exclusion of the existing Articles of Association of the Society.

##  **Notes**

1. This is an unusual year in that the Society changed its financial year end to 31 March. This was to align with most of the Society’s suppliers and contractors and to avoid a lengthy holiday period. We will therefore be presenting accounts covering a 15-month period. Owing to finance personnel changes, the statutory audit has had to be postponed to September 2024. We cannot therefore circulate the summary accounts with this AGM notice. The summary accounts will be presented at the AGM. The full version of the 2023/4 Report and Accounts will be available on application to the Society’s office or from our website from December**.**
2. Officers and Advisors: Anna Fletcher, Frances Luff, Stephen Stacey, William Best and Paul Ryb stood down during the 15-month period having reached the end of their second term of office as set out in the Society’s governance policies. Elaine Latham, Patrick McGeough and Richard Pillar (Honorary Treasurer) stood down from the Board for personal reasons during the period. Louise Perry was appointed Honorary Treasurer in January 2024. Walter Low, Jennifer Wall and Neal Trup were appointed to the Board in March 2024.
3. All Trustees are also registered as Directors with Companies House.
4. The Accountants, Clifford Fry, St. Mary’s House, Netherhampton, Salisbury, Wiltshire SP2 8PU, completed the audit of the 2023/4 accounts.
5. The Articles have been updated to reflect the changes agreed by the Board resulting from a governance review in 2023.
6. Any item to be raised under Any Other Business (Item 6) should be submitted by 25 November 2024 to the Society office.

## **Proxy Votes**

1. Proxy Votes – All paid up members of the Society are entitled to take part virtually and vote at the Annual General Meeting or may appoint the Chair or other proxy to vote, in a poll, on their behalf. A proxy need not be a member of the Society. Forms of proxy may be obtained from, and are returnable to, the Secretary by 25 November 2024.

To obtain a proxy voting form or to raise any questions under Any Other Business, please call 01264 350 551 or email info@macularsociety.org or write to the address below:

Edward Holloway

Secretary, Macular Society, Crown Chambers, South Street, Andover, Hants SP10 2BN

## How you can take part in the virtual Annual General Meeting 2024

* Only full paying members can vote or ask questions. Otherwise, you can join and listen to the AGM but cannot vote or ask questions.
* To join the meeting, you must register in advance. You can register at any time from 18 September up to 5pm on 9 December.
* To register please go to [macularsociety.org/AGM](https://www.macularsociety.org/agm) and follow the link to enter your details on Zoom.
* To participate on Tuesday 10 December, please visit [macularsociety.org/AGM](https://www.macularsociety.org/agm) just before 3.30pm and click 'Join AGM’.
* Taking part is free. If you are joining from a smart phone or tablet, you will need to download the Zoom software/‘app’ in advance. There is no need to download any software onto a PC or laptop. You don’t need a camera or microphone, just a way to listen online.
* If you have any problems taking part, please call our Supporter Care team on 01264 350 551. For general technical advice, please call our helpline on 0300 3030 111 and ask to be referred to our free Connect By Tech service.

Registered Charity Numbers 1001198 in England and Wales and SC042015 in Scotland. A company limited by guarantee Registered Number 2177039. A charity registered in the Isle of Man 1123. A company limited by guarantee registered in the Isle of Man Number 005738F. The Macular Society is the trading name of the Macular Disease Society.